

National Honor Society Bylaws

Chapman High School

Article I

Name and Purpose

Section 1. The name of this chapter shall be the Irish Chapter of the National Honor Society of Secondary Schools, which appears on the charter granted by the National Council of the National Honor Society, duly signed by the members of the National Council.

Section 2. The object of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, and to promote worthy leadership, and to encourage the development of character in students of Chapman High School.

Article II

Membership

Section 1. Membership in this chapter shall be based upon Scholarship, Service, Leadership, and Character.

Section 2. Membership of this chapter shall be known as active, and graduate members at graduation.

Section 3. Only members of the junior and senior class are eligible for election in the Chapman Irish Chapter of the National Honor Society.

Section 4. Candidates eligible for election to this chapter will have a minimum cumulative grade point average of 3.5.

Section 5. Candidates should exercise leadership roles in both the school and the community.

Section 6. Contributions made by candidates to school, classmates, and community, as well as attitude toward service shall be considered for membership.

Section 7. All aspects of character (including honesty, responsibility, respect for authority, courtesy, tolerance, and cooperation) shall be considered, positive as well as negative.

Section 8. All candidates must be full time students of Chapman High School.

Article III

Election of Members

Section 1. The final selection of members to this chapter will be the majority of vote of the Faculty council consisting of **five**. There will be no specific quota or percentage of members per class. No principal or assistant principal may be on the Faculty Council. The chapter advisor shall be a voting, **sixth** member of the Faculty Council. The council shall meet at least once a year to select members and to consider dismissal, non-selection, and warning cases.

Section 2. Prior to final selection, the following will occur:

- A. Students' academic records will be reviewed to determine scholastic eligibility.
- B. Students who are eligible scholastically will be notified and asked to complete the Student Activity Information Form for further consideration for selection.
- C. The faculty will be requested to comment on candidates determined to be scholastically eligible.
- D. The Faculty Council will review The Student Activity Information Form and faculty comments. The Faculty Council may wish to interview candidates personally. Candidates receiving a majority vote of the Faculty Council will be inducted.
- E. National Honor Society By-Laws and Probation and Dismissal will be reviewed and signed by candidates and parents.

Section 3. Selected candidates and their parent shall be notified in writing about selection and the timing of the induction ceremony. Students who are not selected will also be notified in writing.

Section 4. The selection of active members will be held at the beginning of each year.

Section 5. An active member of the National Honor Society who transfers for this school will be given a letter indicating the status of his or her membership signed by the principal and chapter advisor. A transfer member will maintain a GPA of 3.5.

Section 6. An active member of the National Honor Society must have taken three credit hours of the following classes, Advanced Algebra (1), Anatomy & Physiology (1), Chemistry (1), Foreign Language (1)-may count one year, Physics (1), Pre-Calculus (1/2), Trigonometry (1/2), College Psychology (1/2), College Sociology (1/2), College Western Civilization (1/2) Calculus (1), College Algebra (1/2) and College Speech (1/2).

Article IV

Officers

Section 1. All officers must have the necessary time to devote to making the society a working, useful, and productive one. Students who do not have the necessary time or dedication should think twice before considering seeking an office.

Section 2. The officers of the chapter will be president, vice-president, and secretary, treasurer, and student council representative.

Section 3. Student officers will be elected (by majority vote) at the last meeting of each school year from chapter members of the junior class. They will hold office during their senior year.

Section 4. The president will take a leading role in projects and help write the annual report.

Section 5. Vice-President will take over if President leaves office. Additionally, the Vice-President will help write the annual report and help with the organization of projects.

Section 6. The secretary will keep the minutes of the meetings, be responsible for correspondence, keep records of income and expenses, help write the annual report, and keep a record of each member's contributions and services to the society.

Section 7. All officers will have a leading role in all projects.

Article V

Probation and Dismissal

Section 1. Any member that falls below the standards of scholarship, leadership, character, or service may be dismissed from the Chapman Irish Chapter of the National Honor Society. A member of the National Honor Society is expected to maintain an active role in service and leadership within his or her school and community.

Section 2. If a member's accumulative grade point average falls below the standard in effect when he or she was selected (3.5), he or she will be given a written warning and placed on probation. If the cumulative grade point average remains below 3.5 the next semester, the student will be considered for dismissal from the chapter.

Section 3. If a member does not acquire three credit hours by the end of their junior year from Section 6, Article 3, a written warning will be sent and the student placed on probation. A second semester without service hours, and the student will be considered for dismissal.

Section 4. Violation of criminal law or school regulations can result in probation or dismissal of the student. The violations include, but are not limited to, DWI, stealing, destruction of property, cheating, truancy, smoking, or possession, selling, or being under the influence of drugs or alcohol.

- A. Possession, selling, or being under the influence of drugs or alcohol at school, school-related activities or outside of school may result in consideration for dismissal from the National Honor Society.
- B. As adopted by the BOE, any student found to be in personal possession of or found to be using alcohol, tobacco, and/or other illegal drugs, by a USD 473 Faculty/Staff member, by Law Enforcement Personnel, or by personal admission may result in consideration for dismissal from the National Honor Society.

Section 5. Offenders of the school conduct code (such as profanity, failure to comply, unexcused absences or tardiness, etc) will receive written notification of consideration for dismissal from the National Honor Society. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved in another school violation of the school conduct code, the member may be dismissed.

Section 6. The Faculty Council may consider for dismissal any member, whose personal conduct is a violation of the school rules or the law.

Section 7. In case of pending dismissal:

- A. The member will receive written notification of the reason for possible dismissal from the Advisor/Faculty Council. The member and advisor will discuss the written notification in a conference.
- B. The member will be offered a hearing with the Faculty council prior to dismissal (in accordance with due process identified in the National Constitution). The member has the opportunity to present his or her defense. The Faculty Council will then vote on whether to dismiss.
- C. A letter of dismissal will be sent to the principal, student, and parent if the student is dismissed. Dismissed members must surrender any membership emblems to the advisor.
- D. The member who is dismissed may appeal the decision of the Faculty Council and principal under the same rules for disciplinary appeals in the Chapman Irish School district.
- E. When a student is dismissed, he or she is no longer a member and may never again be considered for membership in the National Honor Society.
- F. Any member who resigns or is dismissed shall return any emblem, certificate or t-shirt representing the Chapman Chapter of the National Honor Society to the chapter adviser. (Revised 09.26.06)

Section 8. A member may withdraw himself, in writing, from the Society at his discretion. A member may not be readmitted once he has been self-removed.

Section 9. A member may miss two meeting for unexcused absences. Upon his second miss he shall be warned. If he misses a third meeting, the member may be considered for dismissal.

Section 10. Any member who is not a full time student may be considered for dismissal.

Article VI

Activities

Section 1. The chapter will determine one or more service projects for each year.

Section 2. All members will regularly participate in these projects. There will be a participation requirement of six hours each semester.

Section 3. These projects will have the following characteristics: fulfill a need within the school or community, have the support of the administration and the faculty, be appropriate and educationally defensible, and be well planned, organized, and executed.

Section 4. The chapter will publicize its projects in a positive manner.

Section 5. The secretary will record participation hours.

Article VII

Meetings

Section 1. Attendance at meetings is mandatory. Student members with prior commitments must notify the advisor in advance.

Section 2. Meetings for the national Honor Society will be held on either a monthly or bimonthly basis, depending on need. Chapter meetings will be held immediately before, after, or during school.

Article VIII

Emblems

Section 1. Any member who withdraws or is dismissed from the chapter will return the emblem to the chapter.

Section 2. The member must return their membership card, emblem, honor cord and honor stole.

Article IX

National Scholarship Nomination

Section 1. The faculty will nominate two seniors who exhibit outstanding scholarship, leadership, service and character to compete in the National Honor Society Scholarship Awards.

Article X

Section 1. This constitution may be amended by a two-thirds vote of the chapter, provided that the proposed amendments has been approved by the executive committee of the chapter and by the national secretary of the National Honor Society and that notice to members be given at least one month prior to the meeting at which it is to be it is to be voted upon.